

**PERTH & KINROSS DISABILITY SPORT  
GRANT AID APPLICATION FORM  
Registered Scottish Charity SCO 32262**

<b>Reference No.</b> PKDS
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Name of Applicant	
Name of Parent/Guardian if under 18	
Name of Contact <i>(if not applicant)</i>	
Name of Club/Group <i>(if not an individual applicant)</i>	
Address	
	<b>Postcode:</b>
Telephone number/s	House: Mobile:
Additional Information – please give details of any additional information that you think may be of interest to Perth & Kinross Disability Sport that isn't covered in the application form – this will help us when considering your application. We are particularly interested to learn how any grant aid awarded assists in the development of disability sport in the Perth & Kinross area	

**Please complete the above and return with the application form for the grant you are applying for (feel free to expand the forms as necessary). Please read the Conditions of Grant and Important Information – Perth & Kinross Sports Council on page 2.**

**I confirm that the information written in this application is a true statement to the best of my knowledge and that I have read the Conditions of Grant and Important Information regarding Perth & Kinross Sports Council. I also agree to attend a Perth & Kinross Disability Sport meeting if requested to provide an update and agree to my photograph being taken and used for promotional purposes.**

**Signed .....**

*If applying for the Development Grant or Start up Grant – the application must be signed by the secretary or chairperson of the club/group. All other grants – if the applicant is under 18 years of age, a parent/guardian must sign*

**Date .....**

<b>Please return completed forms to:</b> Perth & Kinross Disability Sport 79 Dunkeld Road PERTH PH1 5DH
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Perth & Kinross Disability Sport are committed to ensuring as wide a range of activities are on offer for people of all ages and abilities across Perth & Kinross but in order to do so, we need volunteers to help drive this vision forward. If you are interested in being a committee member of Perth & Kinross Disability Sport or would like to be involved in any other way, we would be delighted to speak with you further. Please tick the box if you would like a Trustee to get in touch with you <input type="checkbox"/>
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## Conditions of Grant

1. Athletes must be resident in Perth & Kinross regardless of where they train.
2. Coaches, volunteers or officials may be resident outwith Perth & Kinross on the condition they provide their services within the Perth & Kinross area. Applicants resident in Perth & Kinross who do not provide a service in the Perth & Kinross area are not eligible to apply.
3. Applicants may apply for one grant or multiple grants amounting to the maximum award in any financial year. The financial year runs from 1 April to 31 March.
4. All applications (except individuals), must be signed by the secretary or chairperson of the club/group. When an application is for a club/group, cheques will be made payable to the club/group and will not be made payable to an individual.
5. Applications will be returned if they are not completed satisfactorily and signed by the appropriate person.
6. Applications will not be considered retrospectively with the exception of the Start up Grant. Therefore, the application must be received prior to the event/course/training/development/purchase taking place.
7. Subject to all criteria being met, notification of the award will be made in writing as soon as possible after submission – this will generally be following the next Committee Meeting after your application is received. Meetings are held approximately every 6 – 8 weeks.
8. In the event of a false claim being made or the award no longer being required by the applicant, all monies must be returned in full to Perth & Kinross Disability Sport.
9. All applications for grants, awards or sponsorship from any other source must be declared on the application form. If an applicant is receiving financial assistance from other sources, Perth & Kinross Disability Sport may opt to provide a smaller donation. Applications receiving grants from other sources e.g. Lottery are not eligible if the combined awards will exceed the expenses incurred by the applicant.
10. Perth & Kinross Disability Sport will consider all grant applications on merit and funds permitting at any given time using the above conditions and are under no obligation to offer a grant to any or all applicants. No discussion or correspondence will be entered into with regard to refusal or of the size of grant award. All grants will be considered at the discretion of the Committee members.

## Important Information – Perth & Kinross Sports Council

Perth & Kinross Sports Council (PKSC) provide financial assistance to Perth & Kinross Disability Sport (PKDS) each year, therefore athletes with a disability are required to apply to PKDS for grants in the first instance. This process has been agreed to ensure athletes are not double funded from the same resource.

- ***If your PKDS application is successful, you may also apply to PKSC if:***  
You have not been awarded the maximum award by PKDS (£200) – you can apply for a top-up for the difference between what you are awarded from PKDS and the maximum award you can apply for from PKSC (£250 if you are under 18 years, over 18 years in full time education or are unemployed; £150 if outwith these categories)
- ***If your PKDS application is unsuccessful, you may then apply to PKSC for the maximum award as detailed above***

After you receive your decision from Perth & Kinross Disability Sport regarding your grant application, if you also wish to apply for Perth & Kinross Sports Council funding as explained above, please contact Perth & Kinross Disability Sport who will liaise with the Sports Council on your behalf and share the information you have provided. There is no requirement for you to then complete the Sports Council application form. If any further information is required for your application to be considered by the Sports Council, you will be contacted directly.

***Perth & Kinross Disability Sport asks that all clubs, groups, athletes, coaches, volunteers and officials who are successful in receiving a grant recognise the contribution of Perth & Kinross Disability Sport in any publicity or promotional material***

<p><b>National Athletes Grant – 50% of total costs up to a maximum £200 per athlete per annum</b>  <i>This grant is designed for local athletes who have been selected to compete or train for Scotland/Great Britain at national/international competitions or national squad training sessions. Can be claimed for both travel and accommodation costs.</i></p>	
Name of sport	
Name and location of club where you normally train	
Are you resident in Perth & Kinross (regardless of where you train)?	
Please provide some information on your sporting achievement/s and any other development opportunities to date e.g. details of Scottish/British squad, competitions entered, sporting achievements, major events you are preparing for this season	
Is this application in respect of squad training or a competition? Please provide details e.g. title, date, location	<p>Title</p> <p>Date/s</p> <p>Location</p>
<p>Please give a breakdown of the costs you are applying for in this application e.g. accommodation, transport</p>	
<p><b>Details of costs</b></p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><b>Amount</b></p> <p>£</p> <p>£</p> <p>£</p> <p>£</p> <p>£</p> <p>£</p> <p>£</p>
<p><b>TOTAL APPLIED FOR IN THIS APPLICATION</b></p>	£
Funding from other sources – please provide details of any support you are receiving or have applied for in respect of the specific costs within this application e.g. your own club, NGB, Perth & Kinross Sports Council etc. <b>This section must be completed – if nil, please state</b>	
If you are in the process of applying for grant aid from any other source, please tell us when you expect to receive a decision if your application is successful or not	
We will need to contact your club/NGB to confirm the details you have provided, please give the name of a relevant contact	<p>Name:</p> <p>Club/NGB name:</p> <p>Position:</p> <p>Telephone No:</p>

<p><b>Coach Education – 50% of total costs up to a maximum of £100 per coach/volunteer per annum</b>  <i>The aim of this grant is to help improve the standard of coaching and officiating at local, regional and national level. All training must demonstrate a clear benefit to participants in Perth &amp; Kinross. The following types of training are supported if there is clear evidence as to how this will support Disability Sport in Perth &amp; Kinross:</i></p> <ul style="list-style-type: none"> <li>• NGB Awards</li> <li>• Sports Coach UK workshops</li> <li>• Running Sport workshops</li> <li>• Local &amp; national conferences, workshops, seminars</li> <li>• Personal development opportunities</li> <li>• Other relevant courses may be considered on an individual basis</li> </ul>	
Name of sport	
Name and location of club where you normally coach/volunteer/officiate	
<p>Do you currently provide your services within the Perth &amp; Kinross area? (<i>Applicants resident in Perth &amp; Kinross who do not provide a service in the Perth &amp; Kinross area are not eligible to apply</i>)</p> <p>If yes, please provide details. If no, please explain how you plan to use the skills gained and how this will benefit disability sport in Perth &amp; Kinross if your application is successful</p>	
Name of training opportunity e.g. <i>First Aid course, Safeguarding &amp; Protecting Children workshop</i>	
Where is the training taking place?	
Please provide the date/s training will take place	
How much does the training cost?	
How much are you applying for in this application?	
Funding from other sources – please provide details of any support you are receiving or have applied for in respect of the specific costs within this application e.g. your own club, NGB, Perth & Kinross Sports Council etc. <b>This section must be completed – if nil, please state</b>	
If you are in the process of applying for grant aid from any other source, please tell us when you expect to receive a decision if your application is successful or not	
If we need to contact your club/NGB to confirm the details you have provided, please give the name of a relevant contact	Name: Club/NGB name: Position: Telephone No:

<b>Development Grant – maximum of £100 per annum per club/group</b>	
<i>This grant is aimed at enhancing or increasing participation or performance at club and community level within Perth &amp; Kinross. Grants are given for equipment/projects to encourage increased participation and/or to increase standards in their particular sport. Clubs/groups must already be established and be able to indicate the benefits of the equipment/project. Examples of development grants that we can support include open days, come and try events, sports festivals and expansion of new club sections, schemes or any other activities where increased participation is encouraged. A copy of the club/group constitution must accompany the application for this grant.</i>	
Name of sport – if multi-sport, please state	
When was your club/group established?	
Where do your club/group activities take place?	
Have you included a copy of your club/group constitution?	
Please provide details of how you plan to use the grant if it is awarded	
How will this project benefit disability sport in Perth & Kinross and who will it benefit e.g. – <i>will you be working in partnership with other groups/clubs/organisations, are sessions open to all people with disabilities or specific disabilities, age groups etc. Please provide as much detail as possible to help us make a decision</i>	
What is your timescale for implementing your project?	
What is the total projected cost of your project?	
Please give a breakdown of the project costs you are applying for in this application	
<b>Details of costs</b>	<b>Amount</b>
.....	£
.....	£
.....	£
.....	£
.....	£
.....	£
.....	£
<b>TOTAL APPLIED FOR IN THIS APPLICATION</b>	<b>£</b>
Funding from other sources – please provide details of any support you are receiving or have applied for in respect of the specific costs within this application e.g. your own club, NGB, Perth & Kinross Sports Council etc. <b>This section must be completed – if nil, please state</b>	
If you are in the process of applying for grant aid from any other source, please tell us when you expect to receive a decision if your application is successful or not	
<b>Please ensure this application is signed by the secretary or chairperson of the club/group</b>	

<b>Start up Grant – maximum of £100 per new club/group</b> <i>This grant aims to assist new clubs/groups with start up costs at the initial stage and must be claimed within 6 months of start-up. A copy of the club/group constitution must accompany the application for this grant.</i>	
When did your club/group start up? If not yet started, what is your planned start date?	
Where do/will your club/group activities take place?	
Have you included a copy of your club/group constitution?	
Please provide a brief description of your new club/group	
Please explain what impact a successful application will make	
Do you work in partnership with or liaise with any other disability related sports clubs/groups? Please provide details	
Please give a breakdown of the start up costs you are applying for in this application, detailing what these are for e.g. equipment	
<b>Details of costs</b> ..... ..... ..... ..... ..... ..... ..... .....	<b>Amount</b> £ £ £ £ £ £ £
<b>TOTAL APPLIED FOR IN THIS APPLICATION</b>	<b>£</b>
Funding from other sources – please provide details of any support you are receiving or have applied for in respect of the specific costs within this application e.g. your own club, NGB, Perth & Kinross Sports Council etc. <b>This section must be completed – if nil, please state</b>	
If you are in the process of applying for grant aid from any other source, please tell us when you expect to receive a decision if your application is successful or not	
<b>Please ensure this application is signed by the secretary or chairperson of the club/group</b>	

<b>Specialist Equipment</b>	
<i>The aim of this grant will be to award individual applicants with funds towards the purchase of specialist equipment. This will only be awarded where the applicant shows that the equipment is essential to their sporting career and that the piece of equipment will be used for this sole purpose.</i>	
Name of sport	
Name and location of club where you normally train	
Please provide a description of the specialist equipment you plan to purchase	
Why is this equipment essential to the development of your sporting activity/career?	
Please give a breakdown of the costs/associated costs with the specialist equipment you are applying for in this application e.g. <i>cost of equipment, postage/carriage costs</i>	
<b>Details of costs</b>	<b>Amount</b>
.....	£
.....	£
.....	£
.....	£
.....	£
.....	£
.....	£
<b>TOTAL APPLIED FOR IN THIS APPLICATION</b>	<b>£</b>
If you are awarded funding for specialist equipment, can you confirm how the equipment will be used for the sole purpose as described above?	
Funding from other sources – please provide details of any support you are receiving or have applied for in respect of the specific costs within this application e.g. your own club, NGB, Perth & Kinross Sports Council etc. <b>This section must be completed – if nil, please state</b>	
If you are in the process of applying for grant aid from any other source, please tell us when you expect to receive a decision if your application is successful or not	