



Perth & Kinross Sports Council

Executive Meeting

6th September 2018

Bell's Sports Centre Tayview room 6pm

Present: David Taylor (DT), Ray Taylor (RT), Billy Folan (BF), Bruce Gibb (BG),
Jim Masson (JM), Caroline Ness (CM) Annemarie Harkness Minute Taker

Apologies: Mark Lewis (ML), Annemarie Blair (AB) Louise Revell (LR) Martin Malborough (MM)

Item		Action
1	Welcome and Introductions DT Welcomed Everyone. The Committee introduced themselves to Bruce Gibb	
2	Co-option of members to Committee Bruce Gibb was co-opted as a Committee Member and gave the Committee Members a short introduction	ALL
3	Apologies As noted above	
4	Declarations of Interest RT SALSC congratulated Aberfeldy Bowling Club for an excellent day	
5	Minutes of the previous Meeting Minutes from the AGM May 2018 Approved as a true record	ALL
6	Matters Arising CN is no longer with Perth and Kinross Disability Sport and will inform her successor to get in touch with the Sports Council	
7	Financial Position Financial Report was circulated to members	All
8	Discussion of Grant Review Report	

	<p>DT and RT met with Phil Coleman to discuss streamlining the process of Grant Awards, reducing the number of award categories, revising the grant criteria, application forms, and introducing an impact evaluation system.</p> <p>RT discussed his report with the Committee outlining his conclusion of a simplified and transparent process of grant evaluation. AH to email PC Appendix 3 and 4. P&KSC will meet with the Monitoring Officer PC three times per year.</p> <p>The Chair DT and Vice Chair RT discussed the change of Grant Award amounts with the Committee. They put forward a proposal that the Personal Development Grants should be reduced from up to £400 - up to £200, and Club Grants will be reduced from up to £750 - up to £400. The Committee was undecided, and a vote was issued with those in favour DT, RT, BG, CN, JM agreed. BF would like it noted that he disagreed with this proposal. DT thanked RT for all his hard work. AH to have the Grant Forms changed by Live Active Marketing. AH to put Appendix 3 on to website along with the updated Grant Forms. AH will arrange with Maria to receive Grant cheques and arrange a suitable time for the Grant recipients and Grants Chair to distribute. AH to contact JM when a date has been set to come and take photographs.</p> <p>DT BF to look at constitution regarding clubs receiving grants if they have income coming from the club bar.</p>		ALL
9	<p>Grant Applications</p> <p>Personal Development Grants</p> <p>Junior Tennis Player £200.00 2 x Equestrian Vaulters £150.00 Badminton Player £200.00 Wild Water Canoeist £150.00 Athletics Cross Country Runner £200.00 Junior Tennis Player £200.00 Perth Boxer £200.00 Senior British Dressage £200.00</p> <p>Club Grants</p> <p>Perth Kyokushin Karate Club £400.00 Kinross Vaulting Group £400.00</p>		ALL
10	<p>George Mortimer Bursary</p> <p>Jim Masson has once again kindly donated £300 to the fund to allow the award to continue for another year. DT and the committee thanked JM for his generosity</p>		ALL
11	<p>Freedom of Information</p> <p>AH has submitted quarterly statistics to the Commissioner</p>		
12	<p>Data Protection</p> <p>Caroline submitted a draft copy of The Data Protection Policy to all the Committee Members to read and give any suggestions. DT thanked Caroline for all her efforts and time to produce the document. The Business Model Canvas is next on Caroline's list. AH to have Grant forms updated with opt in for photographs</p>		ALL
13	<p>Website</p> <p>AH to update website with new grant form, grants criteria and add Bruce Gibb to contacts list.</p>		
14	<p>A.O.C.B.</p> <p>Discuss amended SALSC policy at next meeting</p>		
15	<p>Date of Next Meeting</p> <p>11th October 2018</p>		



PERTH & KINROSS SPORTS COUNCIL

Executive Committee

11th October 2018

6.00pm, Tayview Room

Bell's Sports Centre

Perth

Agenda

1. Welcome and Introductions
2. Apologies
3. Declaration of Interest (Thank you letters)
4. Minutes of the previous meeting (6th September 2018)
5. Matters Arising
6. Financial
7. Grant Applications
8. George Mortimer Bursary
9. Freedom of Information
10. Data Protection
11. SALSC Policy
12. Website
13. A.O.C.B
14. Date of next Meeting

